

# Library Code of Conduct

The Board of Directors has established this code to make everyone's use of the library as pleasant and as productive as possible. The Board and staff enthusiastically support the library's role as a public institution open to all people. We strive to offer high quality service free of bias and favoritism in a clean, comfortable, and safe environment.

The following are required of everyone using the library:

- children 10 years of age and under must have an adult within the facility; children 5 years of age and younger, or any other person who needs care, must be under adult supervision
- civility and respect for the rights and feelings of others
- adherence to library policies, procedures, and guidelines
- cooperation with reasonable requests by library employees, law enforcement, and volunteers
- personal hygiene sufficient to avoid disturbing others
- open wounds must be wrapped or bandaged while using the library
- appropriate use of library equipment, furniture, materials, and other resources
- appropriate attire, including shoes and shirt
- courtesy in the use of electronic devices regarding sound and volume so that others are not disturbed
- willingness to open briefcases, parcels, purses, etc. to enable staff to determine if library materials have been properly checked out
- personal belongings must be clean, pest and odor free, and must fit within the space under one standard library table
- eating inside the library is prohibited with the exception of dry snacks and covered beverages, which are permitted in all areas unless otherwise indicated

The following items are not permitted in the library or on library grounds:

- weapons
- illegal drugs
- alcohol (except at events sponsored or approved by the library)
- bicycles may not be brought inside the library and should be stowed in bike racks
- large shopping carts may not be brought inside the library
- bags measuring more than three feet in length or height. Items may not be left unattended or allowed to impede others
- Pets may not be brought inside the library nor may they be left unattended outside the library (excluding pets secured in vehicles)

The following activities/behaviors are not permitted in the library or on the library grounds:

- loitering or sleeping in or on the grounds of the library
- spreading out personal belongings unrelated to the use of Library services
- using restrooms for preparing food, bathing, doing laundry
- bringing in trash, or littering
- smoking, vaping, chewing, or any other use of tobacco-related products
- unapproved solicitation of any type inside the library
- use of skates, skateboards, BMX bikes or similar devices on library property
- loud, abusive, or offensive language
- staring, stalking, harassment, or other behavior that reasonably can be expected to disturb others
- viewing pornography in any format
- photography or videography without Library approval
- violence or the threat of violence
- public intoxication
- disorderly behavior
- any actions which are in violation of City, State, or Federal laws and regulations

This code applies to the use of the library in person, by telephone, through computer networks, or other means as may be available. Any exception to this Code shall only be made with the permission of the library director or their designee. Individuals' failure to comply with this code may result in their temporary or permanent exclusion from the library and library grounds.

**Approved by the Johnson City Public Library Board of Directors on May 14, 2002. Revision approved on January 17, 2023**

