



Mission Statement:

Johnson City Public Library offers free and safe access to a multitude of learning opportunities and entertainment choices, through both traditional materials and emerging technologies, in a dynamic center for the community.

Organizational Values:

- Customer Focus
- Freedom of Information
- Learning
- Helping
- Community

2024/2025 Board of Directors:

Jennifer Dixon, President
Daryl Carter, Vice-President
Scott Jeffress, Treasurer
Georgita Washington, Secretary
John Hunter
Rob Davis
Jodi Jones
Thomas Kendall
Ashley Newton

Johnson City Public Library Board of Directors August 19, 2025 4:30 PM Annual Meeting Agenda

1. Call to Order
2. Election of officers- **Action**
3. Bylaws review and update- **Action**
4. Adjournment

Regular Meeting Agenda

1. Call to order
2. Approval of July minutes – **Action**
3. Treasurer's Report
 - a. June JCPL report- **Action**
 - b. June WCIL report – **Action**
 - c. July JCPL report- **Action**
 - d. July WCIL report—**Action**
4. Director's Report
5. President's Report
6. Old Business
7. New Business
 - a. Policy review
 - i. Collection Development Policy
 - ii. Internet Use Policy
 - b. Add Assistant Director of User Services as a signer to bank account -**Action**
8. Adjournment

- Action items indicated in red

BYLAWS
OF
JOHNSON CITY PUBLIC LIBRARY
(A Tennessee Not For Profit Corporation)

ARTICLE 1

NAME

The name of the corporation is: JOHNSON CITY PUBLIC LIBRARY.

ARTICLE 2

OFFICES

The principal office of the corporation in the State of Tennessee shall be located at 100 West Millard Street, Johnson City, Tennessee 37604 or at such other place as shall be lawfully designated by the board of directors, hereinafter sometimes called the “board”. The corporation may have such other offices either within or without the State of Tennessee, as the board may designate or as the affairs of the corporation may require from time to time.

ARTICLE 3

PURPOSES

The purposes of the corporation shall be as provided in its charter. The aims of the corporation are to be carried out through any and all lawful activities, including others not specifically stated in the charter but incidental to the stated aims and purposes, both

directly and through contributions to any other corporation, trust, fund or foundation whose purpose are religious, charitable, scientific, literary, educational, artistic or cultural, provided that any such activity or contribution shall conform to any applicable restrictions or limitations set forth in the corporation's charter or which are imposed on corporations described in Section 501 (c) (3) of the Internal Revenue Code and the Regulations thereunder or on any corporation contributions which are deductible under Section 170 (c) (2) of the Internal Revenue Code as presently enacted, or as they may hereafter be amended or supplemented, or, if they are replaced by new sections of similar import, and to the final regulations there under.

ARTICLE 4

NO MEMBERS

The corporation shall have no members. The board may take any action which is permitted or required to be taken by members of a corporation not for profit under Tennessee law by the affirmative vote of a majority of the entire board, without the necessity of any prior action by the board which could have otherwise been required by law for such action if there were members entitled to vote on such action.

ARTICLE 5

BOARD OF DIRECTORS

5.1 Qualifications. The affairs of the corporation shall be managed by a board of directors, each of whom shall be of legal age. All Directors must be residents of Johnson City. Not more than one (1) director shall be a member of the City Commission of the

City of Johnson City. Not more than one (1) director shall be a member of the County Commission of Washington County Tennessee.

5.2 Number. Beginning July 1, 2017, there shall be nine directors, pursuant to Tennessee Code Annotated §10-3-103. All directors shall have equal and full voting rights and responsibilities as members of the board of directors.

5.3 Election and Term. Seven directors shall be appointed by the City Commission of the City of Johnson City for terms of three years. The City Commission shall also appoint a Commissioner to serve on the board. The County Mayor will appoint a County Commissioner to serve on the board. Each director shall hold office until the expiration of the term for which they are elected, ~~and thereafter until their successor has been elected and qualified, or until removed as provided in Paragraph 5.4 below.~~ No director shall be appointed for more than two (2) consecutive terms except anyone who is appointed to fill the unexpired term of a director pursuant to Tennessee Code Annotated §10-3-103. ~~During a building or fund-raising program, or a search for a new Library Director, a director may be appointed for a third term of three (3) years upon a majority vote of the board.~~ Each director shall be entitled to one vote and the result will be determined by the majority of the votes cast.

5.4 Removal; Resignation. Any director may be removed with or without cause at any time by the vote of three-fourths of the then serving directors. A successor shall then be appointed by the City Commission of the City of Johnson City at any regular or

special meeting. Directors may resign at any time on written notice to the president or secretary.

5.5 Vacancy. Vacancies occurring in the board by death, resignation, refusal to serve, or otherwise, shall be filled for the unexpired term by the City Commission of the City of Johnson City at any regular or special meeting.

5.6 Powers and Duties. The Board shall have and exercise the powers and duties provided for library boards by Tennessee Code Annotated §10-3-104.

ARTICLE 6

EXECUTIVE COMMITTEE

The officers of the board of directors shall act as the Executive Committee. Other committees, consisting of two (2) or more persons, and any delegate to such committee or committees shall have all such authority of the board that it deems desirable. An exception is that no such committee or committees shall have and exercise the authority of the board to adopt, amend or repeal the bylaws, or fill vacancies in the board or in any committee. Except as hereinabove provided, when the board is not in session, the executive committee shall have and may exercise all the powers of the board of directors in the management of the business and affairs of the corporation and shall have the power to authorize the seal of the corporation to be affixed to all papers which may require it. The board shall have the power at any time to change the membership of the executive committee, to fill vacancies in it or to dissolve it. The executive committee may make

rules for the conduct of its business and may appoint such committees or assistants as it shall from time to time deem necessary. A majority of the members of the executive committee shall constitute a quorum.

ARTICLE 7

DIRECTOR MEETINGS

7.1 Meetings of Board and Committees. All meetings are subject to the rules and provisions of the Tennessee Open Meetings Act (TCA) §8-44. The board shall hold an annual meeting each year. By resolution, the board may establish a date or dates on which regular meetings of the board or any committee shall be held between annual meetings. A committee of the board may meet on the dates so established or, if none, on the date set at its previous meetings or when earlier called by its chairman or by a majority of its members. Special meetings of the board may be called at any time by president of the board, the secretary, or any two directors.

7.2 Place of Meetings. Meetings of the board shall be held at any place either within or without the State of Tennessee that the board may from time to time appoint by resolution or, if no resolution is in force, at the principal office of the corporation or at such other place as shall have been designated in the notice of the meeting.

7.3 Notice Requirements. In accordance with provisions of the Tennessee Open Meetings Act (TCA) §8-44-103, the library shall give adequate public notice of all regular and special meetings. ~~No notice of annual and other regular meetings is required.~~

~~Notice of any special meetings, setting forth the place and the day and hour of the meeting, shall be given to each director, by any usual means of communication, not less than two days before the meeting. Neither the business to be transacted at, nor the purpose of any special meeting need be specified in the notice of any waiver of notice.~~

7.4 Waiver of Notice. Attendance of a director at a special meeting shall constitute a waiver of notice of the meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Whenever the board or any committee of the board is authorized to take any action after notice to any person or persons, or the lapse of a prescribed period of time, the action may be taken without such requirements if at any time before or after the action is completed the person or persons entitled to such notice or entitled to participate in the action to be taken submit a signed waiver of notice or of such requirement.

7.5 Quorum. At all meetings of the board, a majority of the number of directors then in office shall constitute a quorum for the transaction of business. The presence of a majority of the membership of a committee of the board shall be required for the transaction of business. Except with respect to indemnification proceedings, common or interested directors may always be counted in determining the presence of a quorum at a meeting of the board or of a committee which authorizes, approves or ratifies a transaction of the corporation. When a quorum is once present to organize a meeting, it is

not broken by the subsequent withdrawal of any of those present. A meeting may be adjourned despite the absence of a quorum.

7.6 Voting. The vote of a majority of the directors present at a meeting at which a quorum is present shall be the act of the board or any committee.

7.7 Presumption of Assent. A director who is present at a meeting of the board, or any committee thereof, shall be presumed to have concurred in any action taken at the meeting, unless they object at the beginning a meeting (or promptly upon their arrival) to the holding of the meeting, or unless his dissent to such action shall be entered in the minutes of the meeting or unless they shall submit his written dissent to the person acting as the secretary of the meeting before the adjournment of the meeting or shall deliver or send such dissent by registered or certified mail to the secretary of the corporation promptly after the adjournment of the meeting. Such right to dissent shall not apply to a director who voted in favor of such action. A director who is absent from a meeting of the board, or any committee thereof, at which such action is taken shall be presumed to have concurred in the action unless their dissent to such action is expressed to the secretary of the corporation or dissent is filed with the minutes of the proceedings of the board or committee within a reasonable time after learning of such action.

7.8 Action by Consent. Directors may take any action which they are required or permitted to take without a meeting by written consent, setting forth the action so taken, signed by all of the directors.

7.9 Electronic and Telephone Meetings. Participation by members of the board or any committee designated by the board in any meeting of the board or committee shall be permitted by means of electronic communications such as email, instant messaging and video conferencing, conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each **pursuant to Tennessee Code Annotated §8-44-108**. However, the presence of an in-person quorum shall be required for the transaction of business. If necessity exists, members may participate by electronic means without a physical quorum over email. In order for a quorum of members to participate by electronic or other means of communication, the governing body must make a determination that necessity exists. Such determination, and a recitation of the facts and circumstances on which it was based, must be included in the minutes of the meeting. An email motion shall remain open for voting for 72 hours or until all board members have voted, whichever comes first, before it is deemed to be final. If any board member wishes to discuss the issue, the motion shall be tabled until the next regularly scheduled board meeting. Participation in such a meeting shall constitute presence in person at such meeting. The directors shall be promptly furnished a copy of the minutes of the meeting held under this paragraph.

ARTICLE 8

OFFICERS

8.1 Title of Officers. The corporation shall have a president, a secretary, treasurer and such other officers as are elected. One person may be elected to more than one office, except that the offices of president and secretary may not be held by the same person.

8.2 Election. All officers shall be elected or appointed at the annual meeting of the board or at any special meeting of the board.

8.3 Term of Office. The officers of the corporation shall be elected for terms of one year. Each officer shall hold office until the expiration of the term for which they are elected and thereafter until their successor has been elected or appointed and qualified.

8.4 Removal. Any officer may be removed by the vote of a majority of the entire board, with or without cause, whenever in its judgment the best interests of the corporation will be served thereby.

8.5 Chair of the Board. The president shall serve as chair of the board and shall preside at all meetings of the Board of Directors. The president shall be responsible for ensuring that the board fulfills its oversight responsibilities as outlined in Tennessee Code Annotated §10-3-104.

~~The chair of the board, if one is elected, if so, determined by the board, be chief executive officer of the corporation. The chair of the board may also, if determined by the~~

~~board, be considered an officer of the corporation for purposes of these bylaws and for all other purposes.~~

8.6 Duties. All officers as between themselves and the corporation shall have such authority and perform such duties in the management of the corporation, in addition to those described in these bylaws, as usually appertain to such officers of corporations not for profit, except as may be otherwise prescribed by the board.

8.7 Compensation. Pursuant to Tennessee Code Annotated §10-3-103, the directors shall serve without compensation.

ARTICLE 9

DUTIES AS TO THE FUNDS OF THE CORPORATION

9.1 Disbursements. Disbursements from the income or from the assets of the corporation for uses and purposes consistent with the objects and purposes of the corporation as outlined in the charter of incorporation and these bylaws, shall be made on the order of the board of directors.

9.2 Contributions. Any contribution to the corporation through any means whatsoever shall not be complete until accepted by the corporation through action of the board of directors, and the board shall have full authority to reject or refuse to accept any contribution for an reason deemed adequate or sufficient to the board, including but not limited to the specification of a use of, or a restriction on the use of, any contribution

which conflicts with the purposes of the corporation, its tax-exempt status, or its status as a public charity.

9.3 Restricted Gifts. Notwithstanding any provision in these bylaws to the contrary, the board of directors shall at all times be governed in the expenditure of any fund or funds or other property by any terms of restriction or direction which may be contained in any instrument under which the said property may be received and accepted by the corporation so long as said directions or restrictions are consistent with the donor's purpose in specifying them and are compatible with the corporation's purposes, its tax-exempt status, and its status as a public charity. If at any time it shall appear to the board that circumstances have so changed as to make unnecessary, undesirable, impractical or impossible a literal compliance with the expressed desire of a donor or testator, it may take such steps as it deems necessary to direct the application of any such funds to such other educational, charitable, literacy or religious purposes of a public nature, or others of a similar nature recognized by the federal government as entitled to tax exemption, as in its judgment will to the extent possible carry out the purposes of such donor or testator.

9.4 Management of Assets. Any fund or funds or assets of any kind or nature whatsoever that may be acquired by the corporation from any source whatsoever may be transferred by the board of directors for the purpose of management and investment to any bank or banks in the State of Tennessee, having trust powers and active in the acceptance and management of trusts.

9.5 Agency Relationship. Any transfer of any asset of this corporation made to any such banks shall vest legal title to any such asset in the said transferee bank, as agent of and custodian for the corporation, nevertheless, for the sole purpose of management and investment subject to the approval of the board and any income thereon shall be income of this corporation. The board may enter into an agency agreement with each such bank, giving each of them such powers and duties pertaining to the assets so held by it as may be deemed proper and consistent with the purposes of the corporation by the board of directors, and agreed to by said bank.

9.6 Authority. The board may authorize any officer or agent of the corporation by resolution to enter into any contract or execute and deliver any instrument in the name of the corporation. No officer, agent or employee shall have any power or authority to bind the corporation by any contract or engagement, or to pledge its credit or to render it liable peculiarly for any amount, without such authorization.

9.7 Depositories. All funds of the corporation shall be deposited to its credit in such depository or depositories as the board may designate. For the purpose of such deposits, any person or persons to whom such power is delegated by resolution of the board may endorse, assign, and deposit checks, drafts and other orders for the payment of money issued by the corporation shall be signed by such person or persons as may from time to time be designated by the board.

ARTICLE 10

AMENDMENT

These bylaws may be amended or repealed, and new bylaws may be adopted, by the vote of a majority of the entire board. The resulting bylaws may contain any provision for the regulation and management of the corporation not inconsistent with law and the charter. Any amendment of the charter inconsistent with these bylaws or parts of bylaws which merely summarize or restate the provisions of the charter or the provisions of the Tennessee Nonprofit Corporation Act or other law applicable to the corporation shall be operative with respect to the corporation only so far as they are descriptive of existing law and of the charter as amended.

I, Georgita Washington, Secretary of the Johnson City Public Library formed and existing under the laws of the State of Tennessee, do hereby certify that the foregoing is a true and complete copy of the Bylaws of this Corporation as submitted to and adopted as the Bylaws of this Corporation by its Board of Directors on the 19th day of August, 2025.

I WITNESS WHEREOF, I have hereunder subscribed my name this ____ day
of ____, ____.

Amended August 19, 2025

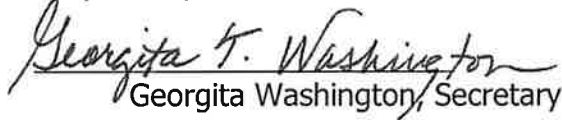
JOHNSON CITY PUBLIC LIBRARY
MINUTES OF THE BOARD OF DIRECTORS MEETING
July 15, 2025

The Board of Directors of the Johnson City Public Library met on July 15, 2025, at 4:30 p.m. in the library's Jones Meeting Center. Members present were Vice- President Daryl Carter, Secretary Georgita Washington, Treasurer Scott Jeffress, Thomas Kendall, Rob Davis, Jodi Jones, and Ashley Newton. Also present were Holston River Regional (HORL) Sarah Egan, Director Julia Turpin, Assistant Director Suzy Bomgardner, Business Manager Celeste Smedley, Administrative Assistant Maya Testerman, and City Commissioner Greg Cox.

- I. Call of meeting to order. Vice President Carter called the meeting to order at 4:32 p.m.
- II. Public Comment. None.
- III. Approval of June minutes. Upon the motion of Ms. Jones, seconded by Mr. Jeffress, the minutes of the June 17, 2025, meeting were approved, with the correction of "MOE" instead of "maps" in section VI.
- IV. Treasurer's Report.
 - a. JCPL report. Mr. Jeffress reported that June's report is still in progress and that there is no action to take at this time.
 - b. WCIL report. No report at this time.
- V. Director's Report. Ms. Turpin reported that our summer has been busy with program attendance at a new high. Circulation has been strong. We have been using a program called Library IQ to assist with collection management. Ms. Turpin also mentioned why Kingsport's numbers appear to have tripled for this month's statistics, due to them checking their materials out to themselves. Kristy Davis is our employee of the month, and she is near and dear to the children's library staff. We have a new Administrative Assistant named Maya Testerman.
- VI. President's Report. Mr. Carter did not have a report.
- VII. Holston River Regional Library Report. Ms. Egan discussed upcoming regional training opportunities and a new quarterly leadership initiative.
- VIII. Old Business. There was no old business.
- IX. New Business.
 - a. 2025-2026 Library Budget. Upon the motion of Ms. Jones, seconded by Mr. Davis, the new fiscal year library budget was approved.

- b. 2025-2026 Imagination Library Budget. Upon the motion of Mr. Jeffress, seconded by Ms. Newton, the budget was approved to offset rising costs of book publishing.
 - c. 2025-2026 Director raise. Upon the motion of Ms. Jones, seconded by Mr. Jeffress, the raise was approved.
- X. Adjournment. Upon the motion of Mr. Davis, and seconded by Ms. Jones, it was unanimously resolved to adjourn the meeting at 4:54 p.m.

Respectfully submitted,


Georgita Washington, Secretary

Circulation Report for July 2025

Library

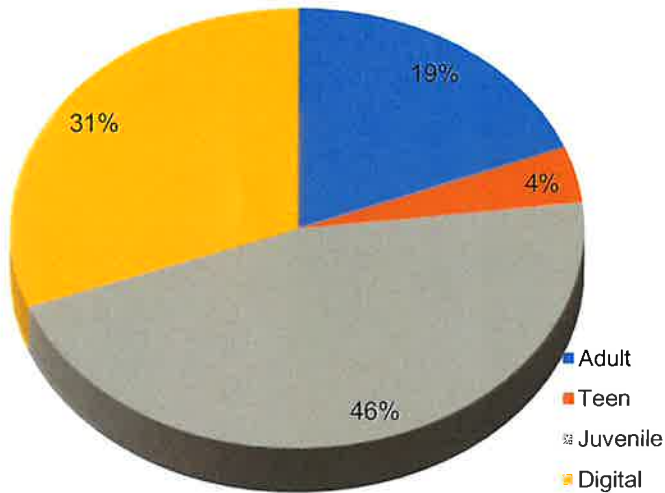
	Jul-25	Jun-25	% Change	Jul-24	% Change
Adult	12990	12030	7.98%	12929	0.5%
Teen	2826	2782	1.58%	2522	12.05%
Juvenile	31596	29730	6.28%	33704	-6.25%
Digital	21027	21583	-2.58%	19799	6.20%
Total	68439	66125	3.50%	68954	-0.75%

Courier Loans

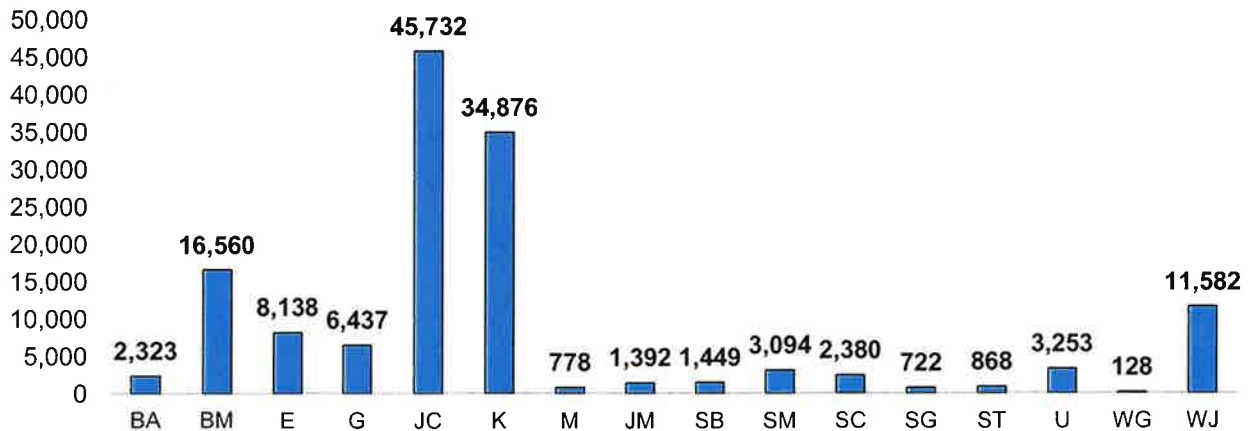
Borrowed	773	760	1.71%	1079	-28.36%
Loaned	457	400	14.25%	514	-11.09%

Other

Self Checkouts	17104	17104	0.00%	17494	-2.23%
Borrowers added	416	416	0.00%	369	12.74%
Door Count	19519	18794	3.86%	25712	-24.09%



OWL CIRC, July 2025





Megan K Bell, Staff Attorney
Legal Department
City of Johnson City
601 E Main St
Johnson City, TN 37601
423.434.5803 | legal@JohnsonCityTN.org

August 14, 2025

Julia Turpin
Library Director
Johnson City Public Library
100 West Millard Street
Johnson City, Tennessee 37604

Re: Johnson City Public Library Board of Directors Appointments


Dear Julia:

At the July 17, 2025 Johnson City City Commission meeting, the Commissioners appointed Greg Cox, Thomas Kendall, and Benjamin Collin Brooks to the Johnson City Public Library Board of Directors. Each of these directors were appointed for a three (3) year term which will end July 1, 2028.

Additionally, the Legal Department is available to provide trainings to any new appointees to review and discuss topics such as the duties and purposes of the Johnson City Public Library Board, the City's Code of Ethics Ordinance, and Robert's Rules of Order. The Legal Department is also available to provide any trainings for the Public Library Board as a whole, if needed.

If you have any questions regarding this information, please do not hesitate to contact me. With kind regards, I remain

Very truly yours,


Megan K Bell



Johnson City Public Library
100 West Millard Street, Johnson City, TN 37604
Balance Sheet
June 30, 2025

ASSETS

Current Assets

Petty Cash	\$ 350.00	
Truist Money Mkt. Acct.	1,016,030.73	
Payroll Account	578.97	
Checking Account	39,184.74	
Cash on Hand	300.00	
Accounts Rec'ble Module	250.00	
	<hr/>	
Total Assets		\$ 1,056,694.44

LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable Module	\$ 9,957.17	
Accrued Wages	5,770.59	
Federal Income Tax	0.00	
OASDI-M/Care W/H Employee	0.00	
OASDI-M/Care W/H Employer	0.00	
FUTA	0.00	
SUTA	0.00	
Sales Tax Payable	0.00	
TIAA/CREF	0.00	
NW Retirement Solutions	0.00	
Credit Union	0.00	
Staff Orders Account	0.00	
Court Ordered Deductions	0.00	
Dependent Coverage	0.00	
Other P/R Deductions	0.00	
Credit Card	31,001.57	
Medical Ins. Deduction	0.00	
Aflac	0.00	
	<hr/>	
Total Liabilities		46,729.33

Capital

Unassigned Fund Balance	747,306.48	
Fund Balance Surplus	18,000.00	
Current Earnings	0.00	
Net Income	244,658.63	
	<hr/>	
Total Capital		1,009,965.11
		<hr/>
Total Liabilities & Capital		\$ 1,056,694.44

Johnson City Public Library
 100 West Millard Street, Johnson City, TN 37604
 FY 2024/2025 Operating Account
 Financial Report

		June 2025	Year to Date	Budget	Percent
Revenues					
4101	City of Johnson City	\$ 0.00	2,290,551.00	2,290,551.00	100.00
4102	Washington County	0.00	102,000.00	102,000.00	100.00
4103	Interest Income	2,847.14	36,911.67	30,000.00	123.04
4104	Printing & Copying	1,246.17	14,515.29	12,000.00	120.96
4105	Lost & Damaged Charges	331.66	4,959.18	4,200.00	118.08
4106	Meeting Room Rental	250.00	5,085.00	5,000.00	101.70
4107	Fines	2,950.04	28,926.83	23,000.00	125.77
41081	Miscellaneous	23.10	929.95	0.00	0.00
41082	Patron Supply Purchase	46.58	369.37	300.00	123.12
41083	JCPL Promotional Items	9.00	162.00	100.00	162.00
41084	Ongoing Book Sale	834.50	9,363.65	8,000.00	117.05
41085	Cashier Reconciliation	(18.08)	5.61	0.00	0.00
41091	Donations	1,235.68	45,106.53	35,000.00	128.88
41092	Memorials	190.00	590.00	200.00	295.00
41093	Friends of the Library	500.00	17,646.94	17,647.00	100.00
41095	LSTA Grant	0.00	13,457.00	13,457.00	100.00
41096	Other Grant Revenue	162.70	9,076.22	8,914.00	101.82
4110	E-rate Reimbursement	2,318.96	8,499.41	9,496.00	89.51
4111	Sale of Obsolete Equip.& Furn.	0.00	20.00	0.00	0.00
4112	Events and Promotions	0.00	0.00	0.00	0.00
4113	Hotspot Rental	70.00	2,003.00	1,850.00	108.27
	Total Revenues	12,997.45	2,590,178.65	2,561,715.00	101.11
Expenses					
Personnel					
51011	Salaried	50,295.44	608,754.98	670,000.00	90.86
51012	Hourly	60,271.94	763,658.25	838,500.00	91.07
5102	Social Security	8,437.64	104,902.55	115,400.25	90.90
5103	Medical Insurance	12,405.06	153,109.28	172,000.00	89.02
5104	Worker's Compensation	0.00	2,350.00	2,400.00	97.92
5105	State Unemployment	0.00	1,462.24	1,500.00	97.48
5106	Staff Development	0.00	5,466.86	6,000.00	91.11
5107	Staff Memberships	0.00	459.00	500.00	91.80
5108	Travel Expense	0.00	1,186.18	1,200.00	98.85
5110	TIAA Retirement	3,943.60	49,854.53	62,383.00	79.92
	Total Personnel Expenses	135,353.68	1,691,203.87	1,869,883.25	90.44
Support Services					
52011	General Supplies	35.04	2,653.36	2,800.00	94.76
52012	Circ. Supplies	0.00	7,220.07	7,400.00	97.57
52013	Public Service Dept(s)Supplies	306.33	3,023.89	3,000.00	100.80
52014	Printing/Copying Supplies	0.00	2,555.99	3,000.00	85.20
5202	Postage	701.00	2,332.20	3,000.00	77.74
5204	Telephone	115.28	1,386.00	1,400.00	99.00
5205	Miscellaneous Admin.	703.90	6,757.63	8,000.00	84.47
5206	Bank & CC Acceptance Fees	506.38	7,697.66	7,500.00	102.64
5207	Volunteer Services	8.70	872.49	1,000.00	87.25
52081	Audit	0.00	15,050.00	15,050.00	100.00

Johnson City Public Library
 100 West Millard Street, Johnson City, TN 37604
 FY 2024/2025 Operating Account
 Financial Report

		June 2025	Year to Date	Budget	Percent
52083	Gen. Liab.& Contents Ins.	0.00	10,567.00	10,570.00	99.97
52084	Directors & Officers Ins.	0.00	2,008.00	2,165.00	92.75
5209	Library Memberships	0.00	1,643.00	1,650.00	99.58
5210	Public Relations	4,646.74	14,515.52	15,000.00	96.77
5211	Vehicle Expense	68.57	942.10	3,000.00	31.40
	Total Support Services	7,091.94	79,224.91	84,535.00	93.72
Building Operations					
5301	Gas	915.40	10,311.71	12,500.00	82.49
5302	Electricity	9,904.24	59,487.69	57,000.00	104.36
5303	Water	1,716.23	7,743.14	6,500.00	119.13
5304	Janitorial Supplies	233.66	16,509.18	17,000.00	97.11
53051	Routine Maint. & Repair	336.69	8,589.32	12,100.00	70.99
53052	Lighting	3,123.45	3,984.37	4,000.00	99.61
53053	Grounds Maintenance	516.89	11,346.14	12,600.00	90.05
53061	Equip. Maint./Contracts	382.95	8,835.32	8,500.00	103.94
53062	Contracted Building Services	2,194.70	10,821.76	11,300.00	95.77
5307	Building Improvements	0.00	12,200.00	12,200.00	100.00
5308	Clothing and PPE	429.46	1,658.71	2,500.00	66.35
	Total Building Operations	19,753.67	151,487.34	156,200.00	96.98
Technical Services					
5401	Processing Supplies	4,272.71	19,767.58	22,000.00	89.85
5402	Acquisitions	0.00	424.92	750.00	56.66
5403	Binding and preservation	243.49	303.04	300.00	101.01
	Total Technical Services	4,516.20	20,495.54	23,050.00	88.92
Materials and Services					
55011	Adult Books	5,218.83	30,712.65	31,000.00	99.07
55012	Children's Books	8,909.92	34,976.74	35,300.00	99.08
55013	Teen Books	5,160.41	13,832.36	13,950.00	99.16
5502	Serials	25.80	5,047.97	5,100.00	98.98
55031	Adult Non-Print	2,310.27	8,047.44	9,000.00	89.42
55032	Children's Non-Print	289.59	2,918.49	4,200.00	69.49
55033	Teen Non-Print	0.00	200.00	500.00	40.00
5504	Databases, Electronic	0.00	4,901.58	5,000.00	98.03
55051	Programs for Adults	692.46	5,531.60	5,500.00	100.57
55052	Programs for Children	1,901.55	7,102.87	7,724.00	91.96
55053	Programs for Teens	769.79	5,077.80	4,900.00	103.63
5506	Summer Reading Program (All)	3,192.28	13,738.37	14,500.00	94.75
55071	Adult Electronic Materials	5,452.41	57,728.47	58,000.00	99.53
55072	Children's Electronic Material	627.13	8,997.62	9,000.00	99.97
55073	Teen Electronic Materials	0.00	4,999.58	5,000.00	99.99
5508	FOL Materials	0.00	0.00	0.00	0.00
5509	FOL Programs	48.36	2,800.74	2,100.00	133.37
	Total Materials and Services	34,598.80	206,614.28	210,774.00	98.03

Johnson City Public Library
100 West Millard Street, Johnson City, TN 37604
FY 2024/2025 Operating Account
Financial Report

		June 2025	Year to Date	Budget	Percent
Information Technology					
5601	Equipment	4,987.82	8,958.93	10,700.00	83.73
5602	Software	615.32	24,909.33	29,996.00	83.04
5603	Copier Maintenance	435.87	11,077.11	12,000.00	92.31
5604	ILS Maintenance	0.00	17,048.20	18,000.00	94.71
5605	Equipment Maintenance	562.50	28,346.76	30,000.00	94.49
5606	Internet Access	724.68	8,696.16	10,000.00	86.96
5608	LSTA Grant	0.00	26,914.00	27,457.00	98.02
	Total Information Technology	<u>7,326.19</u>	<u>125,950.49</u>	<u>138,153.00</u>	91.17
Miscellaneous Expense					
5701	Miscellaneous	230.13	3,805.44	4,000.00	95.14
5702	Security	3,220.00	39,655.00	55,300.00	71.71
5703	Furniture	1,854.32	3,752.41	4,800.00	78.18
5704	Children's STEM Program	0.00	0.00	0.00	0.00
5705	Capital Projects-Building	0.00	0.00	0.00	0.00
5706	Capital Projects-Other	0.00	0.00	0.00	0.00
5707	TOP Grant	0.00	8,776.19	8,573.00	102.37
5708	Misc. Friends of the Library	(83.57)	14,554.55	14,547.00	100.05
	Total Miscellaneous Expense	<u>5,220.88</u>	<u>70,543.59</u>	<u>87,220.00</u>	80.88
	Total Expenses	<u>213,861.36</u>	<u>2,345,520.02</u>	<u>2,569,815.25</u>	91.27
	Net Income	<u>\$ (200,863.91)</u>	<u>244,658.63</u>	<u>(8,100.25)</u>	(3,020.38)

Washington County Imagination Library
100 West Millard Street, Johnson City, TN 37604
FY 2024/2025
Balance Sheet
June 30, 2025

ASSETS

Current Assets		
Petty Cash	\$	0.00
Checking Account		50,137.50
Accounts Receivable		0.00
		<u> </u>
Total Current Assets		50,137.50

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$	0.00
		<u> </u>
Total Liabilities		0.00
Capital		
Reserved Balance		51,544.09
Journal Difference		0.00
Net Income		(1,406.59)
		<u> </u>
Total Capital		50,137.50
		<u> </u>
Total Liabilities & Capital	\$	<u>50,137.50</u>

Washington County Imagination Library
 100 West Millard Street, Johnson City, TN 37604
 FY 2024/2025
Financial Report

		June 2025	Balance YTD	Budget	Percent
Revenues					
4101	City of Johnson City	\$ 0.00	\$ 39,700.00	39,700.00	100.00
4102	Washington County	0.00	25,000.00	25,000.00	100.00
4103	Donations	0.00	206.40	100.00	206.40
4104	Miscellaneous Revenue	0.00	2,224.00	0.00	0.00
4105	DPIL License Plate Revenue	0.00	7,042.85	5,300.00	132.88
	Total Revenues	<u>0.00</u>	<u>74,173.25</u>	<u>70,100.00</u>	105.81
Expenses					
5101	Monthly Book Purchase	5,887.03	72,239.99	68,355.00	105.68
5102	Registration Materials	0.00	0.00	300.00	0.00
5103	Postage	0.00	0.00	420.00	0.00
5104	Bank Fees	0.00	0.00	25.00	0.00
5105	Travel Expense	445.10	1,085.51	950.00	114.26
5106	Miscellaneous Expense	0.00	2,254.34	50.00	4,508.68
	Total Expenses	<u>6,332.13</u>	<u>75,579.84</u>	<u>70,100.00</u>	107.82
	Net Income	<u>\$ (6,332.13)</u>	<u>\$ (1,406.59)</u>	<u>0.00</u>	0.00

Johnson City Public Library
100 West Millard Street, Johnson City, TN 37604
Balance Sheet
July 31, 2025

ASSETS

Current Assets

Petty Cash	\$ 350.00	
Truist Money Mkt. Acct.	1,364,904.74	
Payroll Account	44,213.28	
Checking Account	31,307.24	
Cash on Hand	300.00	
Accounts Rec'ble Module	3,089.00	
	<hr/>	
Total Assets		\$ 1,444,164.26

LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable Module	\$ 25,788.66	
Accrued Wages	0.00	
Federal Income Tax	(3,563.21)	
OASDI-M/Care W/H Employee	(4,330.63)	
OASDI-M/Care W/H Employer	(4,330.63)	
FUTA	0.00	
SUTA	0.00	
Sales Tax Payable	0.00	
TIAA/CREF	8,454.37	
NW Retirement Solutions	50.00	
Credit Union	(750.00)	
Staff Orders Account	0.00	
Court Ordered Deductions	(127.93)	
Dependent Coverage	0.00	
Other P/R Deductions	0.00	
Credit Card	9,349.65	
Medical Ins. Deduction	0.00	
Aflac	0.00	
	<hr/>	
Total Liabilities		30,540.28

Capital

Unassigned Fund Balance	933,381.11	
Fund Balance Surplus	18,000.00	
Current Earnings	0.00	
Net Income	462,244.87	
	<hr/>	
Total Capital		1,413,625.98
		<hr/>
Total Liabilities & Capital		\$ 1,444,166.26

Johnson City Public Library
 100 West Millard Street, Johnson City, TN 37604
 FY 2025/2026 Operating Account
 Financial Report

			July 2025	Year to Date	Budget	Percent
Revenues						
4101	City of Johnson City	\$	583,284.00	583,284.00	2,333,136.00	25.00
4102	Washington County		25,500.00	25,500.00	102,000.00	25.00
4103	Interest Income		3,269.57	3,269.57	15,000.00	21.80
4104	Printing & Copying		1,321.23	1,321.23	12,000.00	11.01
4105	Lost & Damaged Charges		178.97	178.97	5,000.00	3.58
4106	Meeting Room Rental		962.50	962.50	5,000.00	19.25
4107	Fines		2,186.26	2,186.26	20,000.00	10.93
41081	Miscellaneous		38.25	38.25	0.00	0.00
41082	Patron Supply Purchase		47.00	47.00	300.00	15.67
41083	JCPL Promotional Items		27.00	27.00	100.00	27.00
41084	Ongoing Book Sale		1,007.20	1,007.20	8,500.00	11.85
41085	Cashier Reconciliation		5.54	5.54	0.00	0.00
41091	Donations		11,207.90	11,207.90	20,000.00	56.04
41092	Memorials		0.00	0.00	500.00	0.00
41093	Friends of the Library		350.00	350.00	0.00	0.00
41095	LSTA Grant		0.00	0.00	0.00	0.00
41096	Other Grant Revenue		0.00	0.00	0.00	0.00
4110	E-rate Reimbursement		0.00	0.00	9,496.00	0.00
4111	Sale of Obsolete Equip.& Furn.		0.00	0.00	0.00	0.00
4112	Events and Promotions		0.00	0.00	0.00	0.00
4113	Hotspot Rental		38.00	38.00	2,000.00	1.90
	Total Revenues		629,423.42	629,423.42	2,533,032.00	24.85
Expenses						
Personnel						
51011	Salaried		23,085.15	23,085.15	664,500.00	3.47
51012	Hourly		28,613.72	28,613.72	872,040.00	3.28
5102	Social Security		3,934.62	3,934.62	117,545.31	3.35
5103	Medical Insurance		11,110.00	11,110.00	172,000.00	6.46
5104	Worker's Compensation		479.50	479.50	2,400.00	19.98
5105	State Unemployment		0.00	0.00	1,000.00	0.00
5106	Staff Development		3,514.00	3,514.00	11,000.00	31.95
5107	Staff Memberships		25.00	25.00	1,000.00	2.50
5108	Travel Expense		646.17	646.17	1,000.00	64.62
5110	TIAA Retirement		10,006.16	10,006.16	64,382.00	15.54
	Total Personnel Expenses		81,414.32	81,414.32	1,906,867.31	4.27
Support Services						
52011	General Supplies		103.14	103.14	2,800.00	3.68
52012	Circ. Supplies		68.32	68.32	7,000.00	0.98
52013	Public Service Dept(s)Supplies		90.11	90.11	3,300.00	2.73
52014	Printing/Copying Supplies		0.00	0.00	2,500.00	0.00
5202	Postage		0.00	0.00	2,700.00	0.00
5204	Telephone		115.28	115.28	1,400.00	8.23
5205	Miscellaneous Admin.		297.89	297.89	8,000.00	3.72
5206	Bank & CC Acceptance Fees		537.88	537.88	7,600.00	7.08
5207	Volunteer Services		8.70	8.70	1,000.00	0.87
52081	Audit		0.00	0.00	15,500.00	0.00

Johnson City Public Library
 100 West Millard Street, Johnson City, TN 37604
 FY 2025/2026 Operating Account
 Financial Report

		July 2025	Year to Date	Budget	Percent
52083	Gen. Liab.& Contents Ins.	10,631.00	10,631.00	10,800.00	98.44
52084	Directors & Officers Ins.	2,241.00	2,241.00	2,165.00	103.51
5209	Library Memberships	285.00	285.00	1,500.00	19.00
5210	Public Relations	0.00	0.00	13,000.00	0.00
5211	Vehicle Expense	222.76	222.76	3,000.00	7.43
	Total Support Services	14,601.08	14,601.08	82,265.00	17.75
Building Operations					
5301	Gas	(375.00)	(375.00)	12,500.00	(3.00)
5302	Electricity	0.00	0.00	57,000.00	0.00
5303	Water	0.00	0.00	6,500.00	0.00
5304	Janitorial Supplies	3,030.41	3,030.41	16,300.00	18.59
53051	Routine Maint. & Repair	1,515.94	1,515.94	12,100.00	12.53
53052	Lighting	0.00	0.00	4,000.00	0.00
53053	Grounds Maintenance	66.67	66.67	4,000.00	1.67
53061	Equip. Maint./Contracts	59.95	59.95	8,700.00	0.69
53062	Contracted Building Services	427.62	427.62	11,300.00	3.78
5307	Building Improvements	0.00	0.00	10,000.00	0.00
5308	Clothing and PPE	0.00	0.00	1,000.00	0.00
	Total Building Operations	4,725.59	4,725.59	143,400.00	3.30
Technical Services					
5401	Processing Supplies	2,494.41	2,494.41	20,000.00	12.47
5402	Acquisitions	0.00	0.00	750.00	0.00
5403	Binding and preservation	0.00	0.00	250.00	0.00
	Total Technical Services	2,494.41	2,494.41	21,000.00	11.88
Materials and Services					
55011	Adult Books	0.00	0.00	30,000.00	0.00
55012	Children's Books	0.00	0.00	34,000.00	0.00
55013	Teen Books	0.00	0.00	13,450.00	0.00
5502	Serials	4,465.82	4,465.82	4,678.00	95.46
55031	Adult Non-Print	1,130.56	1,130.56	6,000.00	18.84
55032	Children's Non-Print	81.69	81.69	3,200.00	2.55
55033	Teen Non-Print	0.00	0.00	200.00	0.00
5504	Databases, Electronic	3,446.12	3,446.12	5,000.00	68.92
55051	Programs for Adults	105.59	105.59	5,500.00	1.92
55052	Programs for Children	0.00	0.00	5,500.00	0.00
55053	Programs for Teens	0.00	0.00	4,900.00	0.00
5506	Summer Reading Program (All)	938.99	938.99	14,500.00	6.48
55071	Adult Electronic Materials	3,021.78	3,021.78	54,000.00	5.60
55072	Children's Electronic Material	913.54	913.54	6,976.00	13.10
55073	Teen Electronic Materials	346.85	346.85	3,500.00	9.91
5508	FOL Materials	0.00	0.00	0.00	0.00
5509	FOL Programs	250.00	250.00	0.00	0.00
	Total Materials and Services	14,700.94	14,700.94	191,404.00	7.68

Johnson City Public Library
 100 West Millard Street, Johnson City, TN 37604
 FY 2025/2026 Operating Account
 Financial Report

		July 2025	Year to Date	Budget	Percent
Information Technology					
5601	Equipment	170.96	170.96	8,700.00	1.97
5602	Software	11,444.43	11,444.43	33,096.00	34.58
5603	Copier Maintenance	464.47	464.47	12,000.00	3.87
5604	ILS Maintenance	0.00	0.00	18,000.00	0.00
5605	Equipment Maintenance	28,219.75	28,219.75	30,000.00	94.07
5606	Internet Access	724.68	724.68	10,000.00	7.25
5608	LSTA Grant	0.00	0.00	15,000.00	0.00
	Total Information Technology	<u>41,024.29</u>	<u>41,024.29</u>	<u>126,796.00</u>	32.35
Miscellaneous Expense					
5701	Miscellaneous	283.08	283.08	4,000.00	7.08
5702	Security	2,975.00	2,975.00	55,300.00	5.38
5703	Furniture	873.15	873.15	2,000.00	43.66
5704	Children's STEM Program	0.00	0.00	0.00	0.00
5705	Capital Projects-Building	0.00	0.00	0.00	0.00
5706	Capital Projects-Other	0.00	0.00	0.00	0.00
5707	TOP Grant	4,086.69	4,086.69	0.00	0.00
5708	Misc. Friends of the Library	0.00	0.00	0.00	0.00
	Total Miscellaneous Expense	<u>8,217.92</u>	<u>8,217.92</u>	<u>61,300.00</u>	13.41
	Total Expenses	<u>167,178.55</u>	<u>167,178.55</u>	<u>2,533,032.31</u>	6.60
	Net Income	<u>\$ 462,244.87</u>	<u>462,244.87</u>	<u>(0.31)</u>	(149,111,24

Washington County Imagination Library

100 West Millard Street, Johnson City, TN 37604

FY 2025/2026

Balance Sheet

July 31, 2025

ASSETS

Current Assets

Petty Cash	\$	0.00
Checking Account		53,790.45
Accounts Receivable		0.00
		<u>0.00</u>

Total Current Assets		53,790.45
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LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable	\$	<u>0.00</u>
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Total Liabilities		0.00
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Capital

Reserved Balance		50,137.50
Journal Difference		0.00
Net Income		3,652.95
		<u>53,790.45</u>

Total Capital		<u>53,790.45</u>
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Total Liabilities & Capital	\$	<u><u>53,790.45</u></u>
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Washington County Imagination Library
 100 West Millard Street, Johnson City, TN 37604
 FY 2025/2026
 Financial Report

		July 2025	Balance YTD	Budget	Percent
Revenues					
4101	City of Johnson City	\$ 9,925.00	\$ 9,925.00	39,700.00	25.00
4102	Washington County	0.00	0.00	25,000.00	0.00
4103	Donations	0.00	0.00	300.00	0.00
4104	Miscellaneous Revenue	0.00	0.00	0.00	0.00
4105	DPIL License Plate Revenue	0.00	0.00	6,500.00	0.00
	Total Revenues	<u>9,925.00</u>	<u>9,925.00</u>	<u>71,500.00</u>	13.88
Expenses					
5101	Monthly Book Purchase	6,012.04	6,012.04	70,475.00	8.53
5102	Registration Materials	0.00	0.00	250.00	0.00
5103	Postage	0.00	0.00	200.00	0.00
5104	Bank Fees	0.00	0.00	25.00	0.00
5105	Travel Expense	260.01	260.01	500.00	52.00
5106	Miscellaneous Expense	0.00	0.00	50.00	0.00
	Total Expenses	<u>6,272.05</u>	<u>6,272.05</u>	<u>71,500.00</u>	8.77
	Net Income	<u>\$ 3,652.95</u>	<u>\$ 3,652.95</u>	<u>0.00</u>	0.00

Johnson City Public Library Collection Development Policy

Purpose

The Johnson City Public Library provides and maintains a balanced and broad collection of materials in appropriate and varied formats for the use and enjoyment of the community as space and financial considerations allow. This policy serves as a guide for staff regarding the selection and management of the collection. It also informs the public of the principles guiding how we develop our collection. Finally, it states the Library's commitment to intellectual freedom and to providing information expressing a variety of viewpoints.

Responsibility for selection

The ultimate responsibility for selection, whether by purchase, donation, or any other means, rests with the Library Director who *operates* within the framework of policies determined by the Board of Directors. The Library Director will provide list(s) of newly purchased materials to the Board of Directors.

Selection guidelines and criteria

The library selects materials, based on professional review sources, recommendations from the public, consensus among recognized subject authorities, and the knowledge and expertise of the library staff. Selection is a discerning and interpretive process, involving a general knowledge of the subject and its important literature, a familiarity with the materials in the collection, and recognition of the needs of the community. The library strives to select material that will build a well-rounded collection.

The library makes an effort to provide materials of sound factual data and honest opinion representing all points of view on topics of public interest and importance. Titles are not excluded on the basis of moral, racial, religious, or political prejudice. The following criteria will be considered when making selection decisions:

- accuracy and authoritativeness
- attention of critics and reviewers
- availability of material elsewhere in the community or through interlibrary loan
- cost and availability
- coverage of the subject in existing collection
- format, durability and ease of use
- literary, artistic, historic or scientific merit
- quality and suitability of subject, style, and format for intended audience
- relevancy
- reputation of author, editor, illustrator, publisher, producer, performer or translator
- uniqueness or special features

Books and materials that contain sexual themes or content are reviewed by the public library

independently for age-appropriateness and cataloged accordingly, which considers but may override publisher recommendation.

The library collects materials in various formats, including physical formats such as print and non-print media and electronic formats. Other selection criteria may be applicable to specific formats, in addition to these general criteria.

Special considerations

Digital Collection

The library maintains a website (www.jcpl.org) providing access to digital resources to its patrons. These are provided through open access, or other freely distributed resources and library-funded subscriptions. The following criteria are considered when selecting new digital resources:

- training requirements for staff and the public
- remote access capability
- licensing fees and usage restrictions

The library also curates a selection of links to other internet websites chosen to provide a convenient searching/browsing tool in key topical areas. Our collection of links to outside content is based on selection criterion including:

- accessibility and usability
- commercial aspects and criteria
- responsibility and ownership
- stability of access

When selecting digital collections or other resources the library favors open access and free content whenever possible. Both are re-evaluated on a regular schedule to determine if they still align with our selection criteria. The library cannot be held responsible for the content of linked websites.

Tennessee Room collection

The Tennessee Room contains material on the cultural, genealogical, and historical heritage of Johnson City, Washington County, and the surrounding region. Also included are general genealogical materials for family researchers.

The library acquires and maintains materials that are a permanent record of the past and present activities of the community. All items in this collection are non-circulating and must be used within the library only.

Children's Library collection

The collection provides materials for children that inspire intellectual curiosity and encourage a love of books and reading. The collection reflects the emotional and cognitive stages of childhood from infancy through 12 years of age. Resources for adults working with children are also included in the collection.

Teen Collection

The collection provides materials for teens that further inspire a love of reading and discovery. The teen collection is made up of materials for ages 12-18 years old. The collection contains ~~books~~ materials written specifically for this age group. There is more crossover with children's books than with adult.

Gifts/Donations

Gifts/donations to the collection can be in the form of money or actual library materials. Library materials are accepted with the understanding that they will be considered for addition to the collection in accordance with this Collection Development Policy. Items are accepted without donor stipulations or conditions and become the sole property of the Johnson City Public Library.

Maintenance of the collection

Librarians and other professional staff regularly review collection materials to ensure they align with the library's collection development policy and patrons' needs. Materials that are damaged, duplicated, obsolete, unused, or otherwise rendered unusable are discarded from the collection.

The library's professional staff does assess if material needs to be replaced, can be mended, or preserved as needed. While items are not automatically replaced, the library seeks to maintain a strong collection across multiple subject areas and works to ensure the discarding of material does not result in a loss of valuable content or information.

Reconsideration of materials

Comments from members of the community about the collection or individual items in the collection provide librarians with useful information about interests or needs that may not be adequately met by the collection. The library welcomes expression of opinion by patrons but will be governed by this Collection Development Policy in making additions to or deletions from the collection.

Patrons finding certain library material objectionable may request that it be reconsidered by filling out the "Request for Reconsideration of Library Materials" available at the public service

desks and through the Library's website. Patrons who wish to submit a "Request for Reconsideration of Library Materials" must be a Johnson City Public Library cardholder in good standing and resident of Washington County. Patrons who wish to dispute the age-appropriate designation on an item must also be a parent or guardian of a minor within Washington County.

The library will respond to a "Request for Reconsideration of Library Materials" (the Request) in the following manner:

1. The staff member on duty receiving the initial request for reconsideration will supply the patron with a "Request for Reconsideration of Library Materials" form and ask the patron to complete the form.
2. When the Request Form is completed and turned in to a staff member, it will be given to the Library Director.
3. The Library Director will acknowledge the receipt of the Request and specify a date by which the initiator will be given a formal response. The date should be not more than 30 days from the date the Request is received.
4. The Library Director will notify the Board of Directors that a Request has been received.
5. The Library Director will attempt to bring about a resolution of the Request with the initiator within the specified time, after personally reviewing the work which is the subject of the Request.
6. If the person indicates dissatisfaction with the resolution, he/she may appeal to the Library Board. The Board will reconsider the decision based on whether or not the particular title conforms to the Board-approved Collection Development Policy, as outlined in the "Selection Guidelines and Criteria," above.
7. The Board of Directors will then make a final determination on the Request.
8. The Library Director and the Board President will convey in writing the Board's decision to the initiator of the Request.

Review and revision of this Collection Development Policy

This Collection Development Policy including any attachments will be reviewed annually by the library staff and the Library Board of Directors. It may be revised only with the formal approval of the Board.

Approved by the Board of Directors
September 11, 2012
Revised May 21, 2024

The Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

- I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
- II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
- III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
- IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
- V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.
- VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Adopted June 18, 1948. Amended February 2, 1961, and January 23, 1980, inclusion of "age" reaffirmed January 23, 1996, by the ALA Council.

Johnson City Public Library Internet Access Policy

Internet Access

Residents in the JCPL service area (Johnson City and Washington County) may access library computer services using a valid JCPL library card. Patrons with valid cards will not be denied access based on fines/fees amount. Individuals who do not qualify for a library card may obtain a Computer Center pass at the Adult Services desk.

Patrons are authorized to use their library card only and may not use the cards of others in addition to their own.

The internet offers access to a wealth of information that can be personally, professionally, and culturally enriching. However, the U. S. Congress and the courts have recognized that there is no single organization to govern, control, or select information for the internet. Along with much valuable information, the internet also contains information which may be inaccurate, outdated, controversial, or offensive. Information access points may change rapidly and unpredictably. Due to the constantly changing and expanding nature of technology, library staff may not be familiar with every aspect of the internet, electronic devices, and software programs.

The Johnson City Public Library cannot be held responsible for the content of the internet as the library has no control over this vast array of informational resources. The library specifically disclaims any warrant as to the information's accuracy, timeliness, authoritativeness, usefulness, or fitness for a particular purpose. The library will have no liability for direct, indirect, or consequential damages related to the use of information accessed through the library's internet service.

The library makes no guarantee of complete access to the internet from any computer work station. Internet resources may vary according to the primary services supported in each area or department.

The library will not monitor a user's internet session, except for length of time in order to ensure equal opportunity of access for everyone. The library will make a good faith effort to purge all patron originated information left on library computers. Information transmitted and received on the library's public computers is by no means guaranteed to be protected from interception by other parties inside or outside the library. Users are cautioned that library computers are located

in public areas where computer screens are visible to others, so they cannot be considered private. The user, or the parent/guardian of a minor user, is responsible for his or her internet session at all times. Library staff reserves the right to ensure compliance with this internet policy.

Technology Protection Measures

In compliance with the Children's Internet Protection Act of 2000, the library uses filtering software or other technology protection measures on library computers and all other personal devices connected to the library's network. Filters are required to prevent minors from accessing visual depictions that are obscene, child pornography, or harmful to minors.

The library makes no claim that its filtering software or any filtering software is foolproof.

Filtering software diminishes the likelihood that users will inadvertently retrieve text or images that they may find offensive but does not eliminate that possibility. Filters may block sites that users would consider both inoffensive and useful. Users aged 17 and older may ask a library staff member to disable the filters for bona fide research or other lawful purpose.

The library will have no liability for damages related to the operation of, or failure of, the filtering software, or for its circumvention by users.

Internet Safety/Child Safety on the Internet

Parents/guardians, not the library or its staff are responsible for the internet information accessed by their children under the age of 18. Parents/guardians should be aware that the only way to monitor their children's internet use is for the adult to be present at the computer. Parents are reminded that filtering software is not foolproof. At all times, while using the library or its internet access, children 10 and under must be accompanied by a parent/guardian or an adult caregiver.

User Responsibilities

All users of the internet at the library are expected to use this resource in a responsible and ethical manner, consistent with the library's educational and informational purposes, and to follow all internet related rules, regulations, and procedures established for its use including, but not limited to, those of the library.

Responsible use of the internet at the library includes:

- Complying with the library's posted Code of Conduct
- Using the library's computers for library designated purposes only
- Not abusing or misusing library computers or any other equipment; changes are not allowed to the setup or configuration of the software or hardware
- Not using someone else's library account to access the internet
- Respecting the sensibilities of others when accessing potentially offensive information and images.
- Refraining from illegal or unethical use of the internet, including the viewing of any material which depicts nudity, sexual contact, excess violence and which is harmful to minors per the Tennessee Code Annotated 39-17-911.

The library is not responsible for damage to users' storage medium or electronic devices or for any loss of data, damage, or liability that may occur from use of the library's computers.

The library provides free, unsecured, wireless internet access for public use. **The library does not provide technical support for privately owned personal electronic devices.** Security for personal wireless devices rests solely with the owner of the wireless device. Personal use of the library's public wireless access will conform to policies regulating other types of public internet access provided by the library.

Response to Violations

The library reserves the right to terminate an internet session that disrupts library services or that involves user behavior that violates this or any other library policy. Failure to comply with library policies may result in the temporary or permanent forfeiture of the user's privilege to access these computers or to use the library.

Procedures

The library staff will develop such supporting rules and procedures as are necessary to ensure the fair and reasonable use of library Internet access. This Internet Access Policy and a "Guide to Internet and Computer Use" will be available to users in the library and on the library's internet site.

Review and revision of this Internet Access Policy

This Internet Access Policy including any attachments will be reviewed annually by the library staff and the library board. It may be revised only with the formal approval of the board.

Approved by the Board of Directors June 14, 2005
Revised August 15, 2023